



NAVARRO COLLEGE BOARD OF TRUSTEES

Minutes
JANUARY 23, 2025

On Thursday January 23, 2025, the governing body of Navarro College gathered at Navarro College – Corsicana to conduct the regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice-Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A.L. Atkeisson, Trustee Faith Boyd, Trustee Loran Seely, and Trustee Kim Wyatt.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President of Finance
Ms. Sina Ruiz	Vice President of Student Success
Mr. Guy Featherston	Executive Dean - Waxahachie, and Health Professions
Dr. Richard Phillips	Executive Dean of Academic Studies
Mr. Richey Cutrer	Executive Director Navarro College Foundation
Ms. Stacie Sipes	Executive Director of Marketing
Ms. Christina Mims	Assistant Dean – Mexia
Mr. Barry Sullivan	Director of IT
Ms. Susan Womack	Director of Institutional Research
Dr. Syma Moody	Director of Retention and Success
Dr. Jeff Magruder	Professor of Philosophy / Speech
Mr. Hank Bailey	Police Chief
Ms. Megan Smith	Executive Administrative Assistant – Finance & Administration
Ms. Karen Simons	Executive Assistant to District President
Mr. Ron Capehart	Linebarger

Call to Order

Chairman Judson called the meeting to order at 7:00 PM and Trustee Seely started the meeting with prayer.

Board Announcements

Chairman Phil Judson asked the Board Members if they have any announcements to make. None were requested. He then asked for a moment of silence in remembrance of Dr. Lary Reed.

Open Forum Time

Chairman Phil Judson asked Karen Simons if there are any requests to address the Board.

Mr. Ron Capehart with Linebarger addressed the Board to present 6 checks totaling \$5,973.06 from collection of excess proceeds for delinquent taxes and sale of property.

Consent Calendar

- Minutes – December 12, 2024 Meeting
- Board Policy DDC-Personnel-Compensation & Benefits-Absences & Leaves
- 2024 Racial Profiling Report
- CCATT Resolution of Support - Community College Funding

Chairman Phil Judson asked the Board for a motion and second to approve the Consent Calendar.

Trustee Loran Seely made a motion to approve the consent calendar and second by Trustee Todd McGraw.

Board Recognition

The Board recognized Volleyball, Soccer, and Football athletes for their successes last semester on regional and national levels.

Volleyball was ranked in the NJCAA top 20 poll for the entire season, finished as Region XIV Conference runners-up and Region XIV Tournament finalist. They also earned an at-large bid at the NJCAA National Tournament for the third straight season. They accomplished all of this in Coach Butler's first season with us as our head coach.

Coach Dylan Butler called out team members' names and they were acknowledged with certificates for their accomplishments. Pictures were taken with team members, coaches, Board Chairman Phil Judson and District President Dr. Kevin Fegan.

Next, our soccer team led by Alicia Wilson, Sarah Ntifu, and Oscar Lopez were ranked #1 in the country for 8 consecutive polls while completing an undefeated regular season, won the Region XIV Conference championship, Region XIV tournament runners-up and earned an at-large bid to the NJCAA national tournament in Wichita, KS. Coach Wilson recognized the assistant Coaches Sarah Ntifu and Oscar Lopez. After they were recognized Coach Alicia Wilson called out team members' names and they were acknowledged and presented certificates for their accomplishments. Pictures were taken with team members, coaches, Board Chairman Phil Judson and District President Dr. Kevin Fegan.

Coach Ryan Taylor said football finished with the best record since the 2012 season. Ended the year on a 7-game winning streak on the way to a 9-2 record and won the SWJCFC title game over Tyler. They defeated Coffeyville CC in the Heart of Texas Bowl in Commerce, Texas and were ranked #5 in the final NJCAA national poll. Coach Ryan Taylor called out team members' names and they were acknowledged with certificates for their accomplishments. Pictures were taken with team members, coaches, Board Chairman Phil Judson and District President Dr. Kevin Fegan.

Update on Enrollment

Vice President Sina Ruiz presented enrollment update. As of January 21, 2025 Spring 2025 enrollment is up a total of 5%, Continuing Education for 2nd quarter has achieved 109% of goal. The number of credentials awarded increased over the previous 5 years which included the first cohort of BSN graduates. Dr. Fegan congratulated Vice President Sina Ruiz and her colleagues.

Order of Election for County Website

Vice President Teresa Thomas presented information on the Order of Election.

We are contracting with the county to save on elections cost and this order is a required posting for Navarro County elections website. The order of election requires signature of all present Board of Trustees.

Important dates to keep in mind include application filing deadline February 14, 2025, 1st campaign expense report due April 12, 2025, 2nd campaign expense report due April 17, 2025, and final campaign expense report due July 20, 2025. Election Day is set for May 3, 2025.

Trustee A.L. Atkeisson made a motion to approve the Order of Election for county website and second by Trustee Richard Aldama. The order of Election form was signed by all Board Members present. All in favor / none opposed.

Consider Action on December 2024 Financial Statement

Vice President Teresa Thomas presented the December 2024 Financial Statement.

In December we had budget amendments of \$683,090 which included Federal, State, and Local Grants, and Auxiliary. The E&G fund sources have stayed even compared to this time last year. The breakdown of source of funds percentage of budget earned show Academic Student Income 74%, Continuing Education 47%, Local appropriations 27%, State funds 47%. The E&G Disbursements of funds report shows total expenditure is higher than December 2023 by \$4.2 million and revenue is higher by \$2.1 million and \$22 million left to collect. The Average monthly expenditure budget covered by available cash as of December 31, 2024 is 3.76% and 3.96% yearly.

Trustee Richard Aldama made a motion to approve the December 2024 Financial Statement and second by Trustee Loran Seely. All in favor / none opposed.

QEP Update

Dr. Jeff Magruder and Dr. Syma Moody presented an update on the QEP.

In December the Navarro College QEP Implementation Committee was formed. The Committee, including faculty, staff, and students will work to create a class to best serve to improve our students' success. The winning title for the 2025 Navarro College QEP College and Career Success Course is R.I.S.E (Reaching for Inspiration Success and Excellence).

Some important dates are nominations due for EQP Lead Evaluator on April 1, 2025, final draft of QEP June 1, 2025, presentation to SACSCOC VP July 2025, submission of QEP to SACSCOC August 11, 2025, and SACSCOC on-site committee visit September 22-25, 2025.

Update on Personnel Actions

Stacie Sipes presented the following update on personnel in Marcy Ballew absence.

The following appointments were made during the period from December 12, 2024, to January 23, 2025:

- Angela Wooster – Associate Professor – ADN
- Kelly Williams – Automation Specialist
- Justin Williams – Assistant Professor – Agricultural Technology
- Samuel Ortiz – Assistant Coach - Cheer

The following exits were announced during the period from December 12, 2024, to January 23, 2025:

Retirement:

- Shellie O'Neal (8/31/2025)
- Karen Blackwell (3/31/2025)

Resignation:

- Miranda Minze

District President's Report

District President Dr. Kevin Fegan presented upcoming events for February. He shared information about Community College Day in Austin is scheduled for February 3, 2025. A group of Navarro College students and Location Deans will be attending the event and Executive Dean of Waxahachie and Health Professions Guy Featherston is finalizing the agenda and transportation.

On Tuesday, February 4th at 6 pm in the Bulldog Board Room Richey Cutrer and Dr. Kevin Fegan will show a presentation to the community of the renovation plans for Albritton Building.

Several legislative bills in relation to outcome funding were shared with the Board. There are ongoing discussions about dual credit funding on reducing hours from 15 to 9 credit hours.

Regarding Tuition and Fees for the College, we need clarification to see if pass-through fees are included in the no increase in fees letter from Governor Greg Abbott and what impact it will have on the budget.

Dr. Fegan asked Executive Dean - Waxahachie, and Health Professions Guy Featherston to update the Board on BSN Program. Mr. Featherston said the next phase is to offer BSN Program on the Waxahachie location. The process will be easier because we are already approved on the Corsicana Campus, and it will be considered a substantive change. We hope to have a positive response by Spring Break and start a cohort in Waxahachie in the Fall of 2025. Dr. Fegan recognized and thanked Guy Featherston and Dr. Julie Artega for their work on the BSN Program.

Next Meeting Announcement

Chairman Judson announced the next Board of Trustees Meeting will be held on Thursday, February 20, 2025 at Navarro College - Mexia at 7:00 p.m.

Adjournment

Chairman Judson asked for a motion and second to adjourn the meeting.

Trustee Kim Wyatt made a motion to adjourn the meeting and second by Trustee Loran Seely.

The meeting adjourned at 8:30 pm.

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer
Navarro College Board of Trustee